

# PRESENTATION SECONDARY SCHOOL



*Educating the Students of Wexford since 1818*

*"Our Best Always"*



## 2<sup>nd</sup>, 3<sup>rd</sup>, 5<sup>th</sup> & 6<sup>th</sup> Year Students 2026/2027

June 2026

Dear Parents/Guardians,

As we reach the conclusion of another academic year, I would like to take this opportunity to sincerely thank you for your continued support throughout the year. It has been a highly successful year at Presentation Secondary School, marked by numerous achievements and celebrations. Great credit is due to our students and their teachers for their dedication and commitment.

This has been an exceptionally busy and rewarding year. As a school community, we have engaged in many valuable learning experiences and shared moments that will remain with us for years to come. The strong sense of community and shared commitment to excellence contribute greatly to making our school a nurturing and inspiring environment for all students.

As the year draws to a close, we reflect with great pride on the collaborative efforts of our students, staff, parents, and the wider local community in delivering a holistic education at Presentation Secondary School Wexford. I would like to express my sincere gratitude to each of you for your dedication, positivity, diligence, hard work, and generosity, all of which make our school such a welcoming and vibrant place each day.

It is particularly gratifying to see our students continuing to maintain very high academic standards while also actively engaging in a wide range of extracurricular activities. Achieving this balance is of great importance to their overall development and well-being.

Please note the following can be found on our website at <https://www.preswex.ie/information-for-parents/information/>

Book Lists	School Book Scheme Information
School Calendar	Health Issues
Uniform Information	School Map & School Timetable Template
Code of Behaviour	Link for O'Neills Website
Financial Information	

On the first morning, each year group will have a Registration Assembly at which the following monies will be collected (if not already paid online). Receipts will be issued for all monies collected on the day - so please remember to ask your daughter for same.

Parents are asked to pay the following monies on the online payment system before **Monday 17<sup>th</sup> August**. **Any monies not paid collected in school on Friday 4<sup>th</sup> September**.

In the interest of clarity and efficiency, the VSWare on-line payment system is the preferred method of payment. All payments made on-line are visible to the parent at any time which provides a better record of payments made.

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There are no bank charges and most of the fees paid by this method are at a reduced rate. You will find instructions for using the VSWare on-line payment system on our website under the "Information for Parents" tab.

All reports accessed through VSWare and the recent summer reports are now live on VSWare.

These fees are important in supporting our curricular, co-curricular, and extra-curricular activities, which are of immense benefit to the entire school community.

These activities not only enhance the academic experience but also contribute to the overall development of our students, fostering skills such as teamwork, leadership, and creativity.

Your timely payment of these fees ensures that we can continue to offer these valuable programs and maintain the high standards of education that we all cherish.

If you are experiencing any difficulties in making this payment, please do not hesitate to contact the school and speak with myself. We are all here to assist you and ensure that every student can benefit from all that our school has to offer.

## Mobile Phone Policy

Please note that a change to our Mobile Phone Policy will come into effect from the beginning of the next academic year. From Monday to Friday, our campus will operate as a Mobile-Free Zone, and the use of mobile phones on school grounds will not be permitted.

We strongly encourage students not to bring mobile phones to school. Any phone that is found to be in use during the school day will be confiscated in accordance with our policy.

The full Mobile Phone Policy will be available on our school website in the coming weeks. We kindly ask for the support and cooperation of parents and guardians as we implement this important initiative.

We believe that this change will significantly enhance students' academic focus, reduce social anxiety, and promote more meaningful face-to-face interactions among peers.

## Administration Fee

<b>1<sup>st</sup> Year students: €150</b>
<b>Paid on acceptance.</b> This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, costs associated with enrolment process, Assessment Tests and 24-hour personal accident insurance.
<b>2<sup>nd</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, 24-hour personal accident insurance.
<b>3<sup>rd</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, 24-hour personal accident insurance.
<b>4<sup>th</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, E Portfolio and 24-hour personal accident insurance.
<b>5<sup>th</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, 24-hour personal accident insurance.
<b>6<sup>th</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, 24-hour personal accident insurance.

Principal: Mr. Billy Ryan Deputy Principal: Ms. Mary Dooley Deputy Principal: Mr. Scott Gaynor Deputy Principal: Ms. Caroline Ryan

Grogan's Road, Wexford, Ireland, Y35 XV70. Tel: 00 353 53 9124133 CH17522. Roll: 63661C

Website: [www.preswex.ie](http://www.preswex.ie) Email: [generaloffice@preswex.ie](mailto:generaloffice@preswex.ie) [accounts@preswex.ie](mailto:accounts@preswex.ie)

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## Whole School Inclusion Fee

This fee helps the school to run curricular, co-curricular, and extra-curricular activities for our students.

It includes expenses like transport when representing the school at a variety of activities, sporting, non-sporting & leadership events throughout the country, affiliation fees to various organisations, breakfast club etc.

This contribution enables us to provide opportunities for students outside the classroom in many different areas to help the student experience.

Initiatives like the Meitheal Programme, where our 6th years support incoming first years, our 5<sup>th</sup> Year Peer Mentor Programme, where our 5<sup>th</sup> years support our 2<sup>nd</sup> year students are supported by this fund.

**Fee Total: €65**

**Paid by: All Year Groups**

## Locker Fee

This fee covers the Locker for the year.

**Fee Total: €25**

**Paid by: All Year Groups**

## School Book Scheme Deposit

Schoolbooks are owned by the school; Parents & students should also take responsibility for ensuring that schoolbooks have a durable cover throughout the term of use by the student.

Schools are permitted to request a refundable deposit, which will be returned to parents/students when books are returned to the school in re-usable condition and in accordance with the school's

schoolbooks scheme policy. This is to incentivise students and parents to take care of books and to ensure the sustainability of the book scheme over time. This payment will be paid by all year groups once for the duration of their time in our school. **It will be refunded once a student leaves the school, and books are returned in an acceptable state.**

**Fee Total: €50**

**Paid by: 1<sup>st</sup> Year and new students to the school for 2026/2027**

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## Mock Examination Fee

This fee is paid by the Parents/Guardians of students sitting Trial Junior Cycle & Trial Leaving Cert Assessments.

3 <sup>rd</sup> Year	6 <sup>th</sup> Year
<b>Total: €170</b>	<b>Total: €170</b>
Paid in full	Paid in full
Or	Or
€85/€85 due by 1 <sup>st</sup> September 2026 and 2 <sup>nd</sup> payment due by 1 <sup>st</sup> November 2026	€85/€85 due by 1 <sup>st</sup> September 2026 and 2 <sup>nd</sup> payment due by 1 <sup>st</sup> November 2026

## Return Dates for students:

**Return to School**

Students must be in full school uniform  
1st Years wear PE Uniform 3<sup>rd</sup> September

6th Year 31st Aug 9.00 - 10.30	3rd Year 31st Aug 11.00 - 12.30	5th Year 1st Sept 9.00 - 10.30	2nd Year 1st Sept 11.00 - 12.30
2nd Sept Classes for 2nd,3rd,5th,6th 8.50 - 12.20	3rd Sept Classes for 2nd,3rd,5th,6th 8.50 - 3.00	3rd Sept 1 <sup>st</sup> Year 8.50 - 3.00	4th Sept 1 <sup>st</sup> Year only 8.50 - 3.00
4th Years 7 <sup>th</sup> Sept 8.50 - 3.50	7th Sept Classes for all Year Groups	Full uniform checks will be carried out on each day.	See You All in August!

I want to take this opportunity to acknowledge and to thank you once again for your ongoing support as we work together for the good of all students here in Presentation.

Yours sincerely,

William Ryan

Principal