

# PRESENTATION SECONDARY SCHOOL



*Educating the Students of Wexford since 1818*

*"Our Best Always"*



## 2<sup>nd</sup>, 3<sup>rd</sup>, 5<sup>th</sup> & 6<sup>th</sup> Year Students 2025/2026

June 2025

Dear Parents/Guardians,

As we reach the end of another academic year, I want to take this opportunity to thank you for your support throughout the year. It has been another great year for us here in Presentation with lots of achievements and celebrations and great credit is due to the girls and their teachers.

It has been a very busy school year! As a school community, we have learned so much and shared experiences that will long remain with us in the years to come. This community and wholehearted passion help to make our school a wonderful place of learning for all of our students.

As the school year ends, we as a school look back with great pride at the collaborative efforts of our students, staff, parents and local community to provide a holistic education here at Presentation Secondary School Wexford. I wish to thank all of you most sincerely for your dedication, positivity, diligence, hard work and generosity which make our school such a wonderful place to be each day. It is great to see that our students continue to maintain extremely high academic standards while at the same time actively participating in various extra-curricular activities. This balance is so important in everyone's life.

Please note the following can be found on our website at <https://www.preswex.ie/information-for-parents/information/>

Book Lists	School Book Scheme Information
School Calendar	Health Issues
Uniform Information	School Map & School Timetable Template
Code of Behaviour	Link for O'Neills Website
Financial Information	

On the first morning, each year group will have a Registration Assembly at which the following monies will be collected (if not already paid online). Receipts will be issued for all monies collected on the day - so please remember to ask your daughter for same.

Parents are asked to pay the following monies on the online payment system before **Monday 18<sup>th</sup> August**. **Any monies not paid collected in school on Friday 5<sup>th</sup> September**.

In the interest of clarity and efficiency, the VSWare on-line payment system is the preferred method of payment. All payments made on-line are visible to the parent at any time which provides a better record of payments made. There are no bank charges and most of the fees paid by this method are at a reduced rate. You will find instructions for using the VSWare on-line payment system on our website under the "Information for Parents" tab.

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All reports accessed through VSWare and the recent summer reports are now live on VSWare.

These fees are important in supporting our curricular, co-curricular, and extra-curricular activities, which are of immense benefit to the entire school community.

These activities not only enhance the academic experience but also contribute to the overall development of our students, fostering skills such as teamwork, leadership, and creativity.

Your timely payment of these fees ensures that we can continue to offer these valuable programs and maintain the high standards of education that we all cherish.

If you are experiencing any difficulties in making this payment, please do not hesitate to contact the school and speak with myself.

We are all here to assist you and ensure that every student can benefit from all that our school has to offer.

## Administration Fee

Our Administration Fee covers the following in each year group.

Administration Fee in respect of each student, as follows:

<b>1<sup>st</sup> Year students: €150</b>
<b>Paid on acceptance.</b> This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, costs associated with enrolment process, Assessment Tests and 24-hour personal accident insurance.
<b>2<sup>nd</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, 24-hour personal accident insurance.
<b>3<sup>rd</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, 24-hour personal accident insurance.
<b>4<sup>th</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, E Portfolio and 24-hour personal accident insurance.
<b>5<sup>th</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, 24-hour personal accident insurance.
<b>6<sup>th</sup> Year students: €65</b>
This will cover the cost of all photocopying, consumable classroom materials, printing, postage, paper, 24-hour personal accident insurance.

Principal: Mr. Billy Ryan Deputy Principal: Ms. Mary Dooley Deputy Principal: Mr. Scott Gaynor Deputy Principal: Ms. Caroline Ryan

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Twitter: @preswex Instagram: PresentationWexford Facebook: Presentation Wexford

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## Activities Fee

This fee helps the school to run curricular, co-curricular, and extra-curricular activities for our students. It includes expenses like transport when representing the school at a variety of activities, sporting, non-sporting & leadership events throughout the country, affiliation fees to various organisations, breakfast club etc.

This contribution enables us to provide opportunities for students outside the classroom in many different areas to help the student experience.

Initiatives like the Meitheal Programme, where our 6th years support incoming first years, our 5<sup>th</sup> Year Peer Mentor Programme, where our 5<sup>th</sup> years support our 2<sup>nd</sup> year students are supported by this fund.

**Fee Total: €65**

**Paid by: All Year Groups**

## Locker Fee

This fee covers the Locker for the year.

**Fee Total: €25**

**Paid by: All Year Groups**

## School Book Scheme Deposit

Schoolbooks are owned by the school; Parents & students should also take responsibility for ensuring that schoolbooks have a durable cover throughout the term of use by the student.

Schools are permitted to request a refundable deposit, which will be returned to parents/students when books are returned to the school in re-usable condition and in accordance with the school's schoolbooks scheme policy. This is to incentivise students and parents to take care of books and to ensure the sustainability of the book scheme over time. This payment will be paid by all year groups once for the duration of their time in our school. **It will be refunded once a student leaves the school, and books are returned in an acceptable state.**

**Fee Total: €50**

**Paid by: All Year Groups**



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## Examination Fee

This fee is paid by the Parents/Guardians of students sitting Trial Junior Cycle & Trial Leaving Cert Assessments.

3 <sup>rd</sup> Year	6 <sup>th</sup> Year
<b>Total: €160</b> Paid in full Or €80/€80 due by 1 <sup>st</sup> September 2025 and 2 <sup>nd</sup> payment due by 1 <sup>st</sup> November 2025	<b>Total: €160</b> Paid in full Or €80/€80 due by 1 <sup>st</sup> September 2025 and 2 <sup>nd</sup> payment due by 1 <sup>st</sup> November 2025

## Return Dates for students:

**Return to School**

Students must be in full school uniform  
1st Years wear PE Uniform 28th August

6th Year 25th Aug 9.00 - 10.30	5th Year 25th Aug 11.00 - 12.30	3rd Year 26th Aug 9.00 - 10.30	2nd Year 26th Aug 11.00 - 12.30
27th Aug Classes for 2nd, 3rd, 5th, 6th 8.50 - 12.20	28th Aug Classes for 2nd, 3rd, 5th, 6th 8.50 - 3.00	1st Year 28th Aug 8.50 - 3.00	29th Aug 1st Year only 8.50 - 3.00
4th Years 1st Sept 8.50 - 3.50	1st September Classes for all Year Groups	Full uniform checks will be carried out on each day.	See You All in August! 

I want to take this opportunity to acknowledge and to thank you once again for your ongoing support as we work together for the good of all students here in Presentation.

Yours sincerely,

William Ryan  
Principal