



# PRESENTATION SECONDARY SCHOOL

Educating the Students of Wexford Since 1818

"Our Best Always"



June 2023

## Incoming First Years 2023/2024

Dear Parent/Guardian,

On behalf of all the staff, I would like to extend a very warm welcome to your daughter as she starts her secondary school journey here with us at Presentation Secondary School Wexford. Thank you for choosing Presentation Secondary School where your daughter will spend the next 6 years. We have a proud and long tradition of educating the young ladies of Wexford. As you are aware Presentation School Wexford is a voluntary Catholic Secondary School for girls operating under the Trusteeship of CEIST- Catholic Education an Irish Schools Trust. CEIST supports the Religious and Education Philosophy of Nano Nagle, the founder of the Presentation Order. Religious Education takes a central place in the life and curriculum of this school. We all look forward to working with you daughter over the coming years.

### Please find on our website/ enclosed:

- Copy of 1<sup>st</sup> year book list – available on our website
- iPad Acceptable Usage Policy to be signed and returned on **Friday 8<sup>th</sup> September**
- Information re: Online School Payment Facility for school expenses (except iPads)
- Essentials of School Uniform – including PE Uniform
- Notification form for student health issue(s)

### Start of Year Arrangements:

- **Tuesday 29<sup>th</sup> August 9.00am – 11.00 am**  
All 1<sup>st</sup> year students Assembly – Sports Hall
  - ✓ Full school uniform
- **Thursday 31<sup>st</sup> August 9.00am – 2.00pm**  
First Year Induction – Sports Hall
  - ✓ Students wear their PE uniform on these days.
  - ✓ Each student will need to bring a packed lunch including a bottle of water.
  - ✓ Students will need to bring their iPad – fully charged.
- **Friday 1<sup>st</sup> September 8.50 am – 3.00pm**  
Classes for First Years only.
- **Monday 4<sup>th</sup> September 8.50am – 3.50pm**  
Classes for all Year Groups.

Parents are asked to pay the following monies on the VSware on-line payment system, when live for First Year Students. **Any monies not paid collected in school on by Friday 1<sup>st</sup> September.**

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Principal: Mr. William Ryan Deputy Principal: Ms. Mary Dooley Deputy Principal: Ms. Caroline Ryan

Grogan's Road, Wexford, Ireland, Y35 XV70. Tel: 00 353 53 9124133, Fax: 00 353 53 9124048 CH17522, Roll: 63661C

Website: [www.preswex.ie](http://www.preswex.ie)

Email: [generaloffice@preswex.ie](mailto:generaloffice@preswex.ie) [accounts@preswex.ie](mailto:accounts@preswex.ie) twitter: @preswex



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In the interest of clarity and efficiency, the VSWare on-line payment system is the preferred method of payment. All payments made on-line are visible to the parent at any time which provides a better record of payments made. Some fees paid by this method are at a reduced rate with no bank charges. See enclosed information sheet for instructions on how pay on-line.

<b>School Fees</b>	<b>Amount payable on-line</b>	<b>Amount payable in cash</b>
Parent Contribution	<b>€150 per family</b>	<b>€150 per family</b>
Administration Charge	Already paid.	Already paid.
Art students	€40.00	€45.00
Meitheal Activities	€15.00	€20.00
Locker	Already paid	Already paid.
School Journal	Already paid	Already paid.
<b>Total: Art students</b>	<b>€255.00</b>	<b>€275.00</b>
<b>Total: Non Art students</b>	<b>€215.00</b>	<b>€230.00</b>
<b>Tech Graphics Students</b>	<b>€50</b>	<b>€55</b>

- From **Friday 1<sup>st</sup> September**, all students expected to come prepared for all classes with iPads fully charged and all the necessary materials for classes.

## Points to note:

- Students may only enter the school grounds through the **Grogan's Road entrance**.
- **Only Staff cars** are allowed on the premises between school hours, the site is small. Therefore, we ask parents/guardians not to drop students in the car park using the School Street entrance.
- If a student needs to leave the school during school hours:
  - 1) She must get **permission** from Tutor, Year Head, Deputy Principal or Principal.
  - 2) She must have a **note of explanation** in journal from parent/guardian (except when going home sick).
  - 3) She must **sign out** at General Office and sign in on return.
  - 4) She must be **collected by a family member at the office**, or, make suitable prior arrangement with school management.
- Students arriving to school late must **sign the register** at the General Office; they will receive a Late Stamp in their journal.
- Students must report to the Deputy Principal's office if they arrive to school and are not in full uniform. Spare items of school uniform may be available for students should the need arise. Students not wearing the correct school uniform will not be allowed to attend class.

## School Website/Twitter/Instagram/Facebook

To facilitate easier communication between school and home can you please follow us on:

[www.preswex.ie](http://www.preswex.ie)

<https://twitter.com/preswex>

<https://www.instagram.com/presentationwexford/?hl=en>

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## **Mobile Phones**

Please note we are mobile phone free school – a new system will be in place from next September for student use of mobile phones. Access will be limited to lunchtimes for students.

## **Student Personal Accident Insurance**

The cost of Personal Accident 24 hour Insurance Cover will be covered by the school for this academic year.

## **Lunchtime**

Students remain on the school grounds during lunchtime.

## **School Journal**

Students must use the official Presentation School Journal 2023/2024 provided in the school. All students MUST have their journal with them at all times.

## **Lockers**

Students Lockers allocated lockers during induction.

## **Personal Property**

Students must take responsibility for their own belongings, iPads, jackets etc., making sure that all items are well labelled. Please make a special effort to label all items of uniform, including jacket and PE uniform. It is not advisable to bring other valuables into school, as the school will not be able to take responsibility for their safety.

## **iPads**

Any parent/guardian who has a particular difficulty re the purchasing arrangements for iPads is asked to contact the Principal before **14<sup>th</sup> June** on 053 91 24133.

*Students/Parents/Guardians are asked, in so far as is possible, not to leave items at the General Office for collection by students – e.g. money, P.E. gear, Home Economics ingredients etc. Any items left at the General Office are left entirely at own risk & should be clearly labelled.*

I would like to wish you all a very happy and peaceful summer, and hope that your daughter will come to us both refreshed and invigorated. I look forward to welcoming all new 1<sup>st</sup> years on **Tuesday 29<sup>th</sup> August 2023**

Yours sincerely,

William Ryan  
Principal