



Agreed Report of Board of Management Meeting

Date: Wednesday 23rd November 2022

Attendance

In attendance: Sr Helen Lenehan, Mary Culleton, Damien Nugent, Tom Stafford, Siobhan Byrne, Maura Bell, Aileen Kennedy

Apologies from: Darren Fortune

As Secretary to the Board, Mr. Ryan also attended.

Ms Dooley attended as Recording Secretary

CEIST

Mr Gerry Watchorn – CEIST Schools coordinator presented to the Board of Management on the roles & responsibilities of the Board. Thank you to Gerry for this very informative session.

Minutes

Minutes from Board of Management of the 13th September 2022

No matters arising

Proposed by: Sr Helen Lenehan Seconded by: Mary Culleton

Correspondence

Was read by Mr. Ryan

Admissions 2023

Mr Ryan updated the board on the enrolment process for 2023/2024.

Letters of review were read to the board

Covid 19 Protocols & Report

Brief Report outlined regarding Covid 19 and Grants received for the academic year 2022/2023

DLP & DDLP Ratification

Designated Liaison Person for Child Protection: Billy Ryan

Proposed by: Scott Gaynor Seconded by: Mary Culleton

Deputy Designated Liaison Person: Mary Dooley, Caroline Ryan

Proposed by: Mary Culleton Seconded by: Sr Helen Lenehan

Report from Finance Sub-Committee

Mr. Ryan presented the meeting with an Income and Expenditure Report update

School Planning & SSE

An update was forwarded by Mr Ryan on the new School Focus, 2022- 2027, commencing in September 2022.

- Implementation of 5-year School Focus 2022-2027 – all focus groups have had their first meeting
- Discussion of initiatives for 2022/2023 were discussed as well as developing baselines for each initiative.
- SIPT currently working on SSE targets

Teaching and Learning

A report was made by Mr Ryan

A sample of Teaching & learning initiatives & events included:

- ✓ We are excited to see LiFT Ireland facilitator training has commenced up to 20 of our Learning Leaders will be trained
- ✓ Thank you to our Guidance team Ms Kavanagh & Mr Nugent who brought 6th years to the higher options. Where our students got to experience many opportunities & further Pathways after school.
- ✓ As part of Junior achievements our students had a great morning as they attended a Futurewise Workshop hosted at the office of Waters Corp
- ✓ Senior prefects & Head Girl Team met with Principal recently – discussion was around how T&L and life in general in our school feels like.
- ✓ A huge thank you to all the past pupils who took part in our further pathways initiative with their college profiles. These are be visible outside classrooms
- ✓ Our Learning Hub leaders have been very busy as of late:
 - Check & Connect teach-meets with all 160 first years over 3 weeks – giving Tips on organisation, learning how to learn, sweet treats & Costa Coffee vouchers galore!
 - Learning Leaders held a great teach-meet on effective study techniques ahead of exam week. Lots of areas covered, questions asked & free resources shared.
- ✓ Recent Information Evenings included:
 - 19th September: Transition Year Parents Night
 - 28th September: 1st Year Parents Information Night
 - 20th October: Open Night – 5.00pm – 8.30pm
 - 9th November: 6th Year CAO Information Night – 6.00pm
 - 6th Year PSTC – 12th October
 - 3rd Year PTM – 18th October
- ✓ Student Bonding has been held for all year groups including:
 - 1st Year Induction – 1st September
 - 2nd Year Bonding Day – 9th September
 - 5th Year Bonding Day – 13th September
 - 6th Year Bonding Day – 20th September
 - 3rd Year Bonding Day - 23rd September

- ✓ The following Special Weeks have been held – thank you to all staff & students involved
 - Attendance Focus Week I: 26th September – 30th September
 - Friendship Week/Stand Up Week: 17th – 21st October
 - Science, Maths & Technology Week: 7th – 11th Nov
 - College Awareness Week: 21st Nov – 25th
 - Study Skills were held for the following years groups:
 - 6th & 3rd Year – 14th September
 - 2nd & 5th Year – 5th October
- ✓ Testing carried out
 - PPADE & DATS

Principal's Report

An overview was outlined regarding:

- ✓ Behaviour Records
- ✓ Personal Days
- ✓ Continuous Personal Development
- ✓ Extracurricular Activities
- ✓ Bullying Report
- ✓ Over Sight Report

Mr. Ryan made mention of the following in his report to the meeting:

Mr Ryan informed the board of the admissions process. Round 1 is now complete and the school has now moved on to round 2 offers

- The school will commence accepting applications for admission from 8.00am on Mon 3rd Oct 2022 - COMPLETE
- The school will cease accepting applications for admission at 16.00pm Mon 24th Oct 2022 - COMPLETE
- Applicants will be notified in writing of the decision on their application by Mon 14th Nov 2022 - COMPLETE
- Applicants must confirm acceptance of an offer of admission by Mon 28th Nov 2022 - COMPLETE

Mr Ryan made mention of the vast array of extra-curricular activities and other events in school – a sample :

- ✓ Thank you so much to the hundreds and hundreds of 5th & 6th class students who came to visit our school recently for our open night. Well done to all of our students who gave up their time to show off the very best of Presentation Wexford.
- ✓ We welcomed our New Transfer students and our International Students along with their Parents/Guardians and host families. Students spoke about their experiences since joining our school
- ✓ We celebrated Presentation recently as a school community in Rowe Street. Part of our celebration marked all other faiths in our school. Thank you to Mr Grannell our school chaplain and Ms Mahon and our wonderful orchestra & choir who sang a beautiful Ukrainian hymn.

- ✓ We were delighted to be join the HFC Concert Band Wexford as their special guests for the annual Christmas concert at National Opera House on December 11th.
- ✓ May 2024 will see 10 Transition Year students travel to the Presentation Garden of Oneness, Zambia, to volunteer at the eco-spiritual site and local schools. Well done to the girls on their successful applications.

Student Care

Mr. Ryan presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 13th September 2022

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

AOB

Mr Ryan made special mention to the work of the outgoing board of management for the past 3 years.

- ✓ Thank you to all the staff and students involved in our recent prayer service for our colleague David O Sullivan. He would have been very proud. It was a fitting way to mark the day as our friend, teacher & colleague went on his final journey. He was a pure gentleman and the whole school community will miss him. The service celebrated his life, recalling the many memories that will live on with his legacy. May he rest in eternal peace.

Billy Ryan

Secretary to Board of Management.

12th December 2022