Dear Parents/Guardians,

**Re:** **Session 2**

The second and final session of Evening Supervised Study is due to begin on ***Monday February 28th, 2022. It will run for 10 weeks up to May 20th 2022.*** Please note that this is a NEW session and is completely separate to session 1.

**Supervised Study will take place on Monday and Tuesday, from 4.00 p.m. to 6.00pm and Wednesday-Friday from 3.30pm to 5.30pm**. Strict protocols will continue to be in place this year regarding Evening Supervised Study, to protect everyone, and will be explained to those students who sign up.

The net cost for this particular session is for **€140 per student** (approx. €14 per week). As a consequence of Covid 19 the **only way** in which payment can be made this year is via the **VS ware payment system**, and payments in cash or by cheque cannot be accepted this year.

The full amount of €140 can be **paid online at ‘www.preswex.ie’** using the VS Ware Payment option. Look for ***Evening*** ***Supervised Study Session 2 February 2022.***

Once you have made payment please ensure your daughter brings in a copy/screen shot of her receipt to Mr. Gilshinan for registration purposes, and to ensure that they are allocated a unique seat, before the 7th of February 2021.

Should your daughter wish to cease study at any time, she will be required to complete an **‘Intention to Cease Study’** form, available on request from Mr. Gilshinan. **Please note that refunds can only be made in very exceptional circumstances**.

 ***If there is more than one family member wishing to avail of study, the second and subsequent siblings will be entitled to a fifty percent discount****.*

If a student wishes to join Evening Supervised study after the commencement date of February 28th please see Mr. Gilshinan before making payment on VS ware to ensure that there are places available and that you are paying the correct amount.

Places for this final session are limited, so it is advisable that if your daughter is interested, she should make payment ASAP and then register with copy of receipt with Mr. Gilshinan (Room 2).

**Having registered, it is in your daughter’s interest that she attends Evening Study on a regular basis.**

Yours Sincerely,

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Keith Gilshinan

Supervised Study Coordinator.