



August, 2019

Evening Supervised Study

Dear Parents/Guardians,

As we begin a new school year, we would like to inform you about Evening Supervised Study for the coming year. **Supervised Study will run on Monday, from 4pm to 6.20pm and Tuesday-Friday from 3.40pm to 6pm.** The **first session** of Supervised Study will run from Monday 9th September, 2019 to Friday 14th February, 2020.

Registration for this session will take place at assembly on the first day back.

The net cost for this particular session is **€280 per student**. There are **two ways** in which payment can be made:

- **Option 1:** The full amount of €280 **or paid in two separate instalments** of €180 on the day of registration (i.e. the first day back) and the remaining balance of €100, payable within four weeks, can be **paid online at 'www.preswex.ie'** using the VS Ware Payment option. If this is your chosen method of payment, please set up same prior to registration and ensure your daughter brings in a copy of her receipt for registration purposes, on the first day back.
- **Option 2:** The full amount of €280 **paid in cash or by cheque** (made payable to Presentation Supervised Study) **or paid in two separate instalments** of €180, on the day of registration (i.e. the first day back) and the remaining balance of €100, payable within four weeks.

All students must register with Mr. Gilshinan, irrespective of payment options, on the first day back. Should your daughter wish to cease study at any time, and regardless of the choice of payment options made, she will be required to complete an **'Intention to Cease Study'** form, available on request from either Mr. Gilshinan or Ms. Byrne. **Please note that refunds can only be made in very exceptional circumstances.**

If there is more than one family member wishing to avail of study, the second and subsequent siblings will be entitled to a fifty percent discount.

Places are limited, so it is advisable that if your daughter is interested, she should register at assembly on the first day back.

Yours sincerely,

Keith Gilshinan

Study Co-ordinator

Anne Marie Byrne

Study Co-ordinator